

VALLEJO CITY UNIFIED SCHOOL DISTRICT
GRIEVANCE SUBMITTAL FORM

Name of Unit Member Submitting Grievance School or Department Date Submitted

INSTRUCTIONS: A unit member who believes that "he/she has been adversely affected by the interpretation,

application or violation" of the agreement between the District and the V.E.A. must (1) cite the specific article(s) upon which the grievance is based and (2) forward this form within twenty days, when properly completed, to the appropriate manager. The unit member is entitled to the assistance of a conferee at all levels of a grievance.

LEVEL I

A. Alleged Violation

ARTICLE 9 – Safety Conditions

SECTION 9.1.6.9

LINES _____

B. Statement of Grievance (by unit members)

Vallejo City Unified School District has failed to provide proper heating in my work space, _____, in violation of Article 9.1.6.9.

Action Requested (by unit member)

Heat shall be restored within 24 hours.

I presented this grievance to
My immediate manager on _____

Date

Signature of Unit Member