

**MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN  
THE VALLEJO CITY UNIFIED SCHOOL DISTRICT (VCUSD)  
AND  
THE VALLEJO EDUCATION ASSOCIATION (VEA)  
2021 AND 2022 SUMMER SCHOOL AND EXTENDED SCHOOL YEAR**

**May 5, 2021**


The Vallejo City Unified School District (“District”) and the Vallejo Education Association (“VEA”), jointly known as the Parties (“Parties”) enter into this Memorandum of Understanding (“MOU”) regarding the summer school program for the 20-21 and 21-22 school years.

The Parties agree to follow the summer school language in the current CBA except for the following temporary provisions:

1. Unit members shall be paid their per diem rate per hour for all teaching, in-service/professional development/collaboration, meeting, and preparation time related to general education and special education summer school and extended school year. In addition to student attendance days, K-8 and Middle School teachers shall be paid for up to one day of in-service/meetings as needed by the site and for one day of preparation time prior to summer school. High school teachers shall be paid for one day of preparation time prior to summer school and one grading day at the end of the session.
2. The teacher workday for TK-8 shall be four and one-half (4.5) hours including fifteen (15) minutes before and fifteen (15) minutes after the student day, a thirty (30) minute duty free break/lunch. Additionally, unit members shall be paid for one (1) hour of preparation for each student day which shall be completed at their discretion, for a total of five (5.5) hours per workday.
3. The teacher workday for Hogan Middle School and the High Schools shall be five and one-half (5.5) hours including fifteen (15) minutes before and fifteen (15) minutes after the student day, a thirty (30) minute duty free break/lunch. Additionally, unit members shall be paid for one (1) hour of preparation for each student day which shall be completed at their discretion, for a total of six and one-half (6.5) hours per workday.
4. Summer school shall be Monday through Thursday for TK-8 and Hogan Middle School. Summer school shall be Monday through Friday for High School.
5. The K-8 in-service and meeting day shall be June 14. The teacher preparation day for both sessions shall be June 15. The first K-8 student session shall be June 16-June 29. The second session shall be June 30-July 14, with July 5 being a holiday.
6. Vallejo Charter unit members shall be offered professional development from June 14-17. Unit members shall be paid for one day of preparation to be completed at their discretion. The student session shall be June 21-24 and June 28-July 1.


7. The Middle School teacher preparation day for the first session shall be June 14. The first student session shall be June 15-June 30. The Middle School teacher preparation day for the second session shall be July 1. The second session shall be July 6-July 22, with July 5 being a holiday.
8. The High School teacher preparation day shall be June 15. The student session shall be June 16-July 28. The teacher workday for grade submission shall be July 29.
9. Unit members shall be provided with adequate supplies and materials to teach their respective summer school program. Additionally, unit members shall receive a (\$150) stipend for supplemental classroom materials for each summer session. Unit members who teach high school recovery virtually or using OdysseyWare are not eligible for the additional materials stipend.
10. At the elementary and TK-8th grade campuses, priority for summer assignments will be given to teachers who taught at that campus during the 2020-21 school year. Where campuses are combined, priority will be given to teachers from both campuses. If additional teachers are needed, they will be assigned from the pool of applicants from other school sites based upon seniority.
11. All COVID19 safety provisions from the VCUSD/VEA Hybrid/In-Person MOU shall be followed while CDPH guidance is in place.
12. Student class sizes shall not exceed 55% of the regular maximum class sizes or the physical distancing capacity permitted in the classroom. Smaller class size maximums shall exist if the physical distancing requirements cannot be maintained given the classroom size limitations.
13. This MOU shall sunset after the 21-22 summer program (July 31, 2022) unless both parties mutually agree to extend it.

For VEA:

  
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Marnee' McKenzie,  
VEA Bargaining Chair

5/13/2021

For VCUSD:

  
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Dr. Gigi Patrick,  
VCUSD Asst. Supe. HR