



End of Month Payroll	Timesheet Completed By	Timesheet Approved By	Due To Payroll	Pay Date
7/1/2022-7/31/22	08/01/22	08/02/2022	08/02/2022	08/31/2022
Aug 1 - 31, 2022	09/01/22	09/02/2022	09/02/2022	09/30/2022
Sept 1 - 30, 2022	10/03/22	10/04/2022	10/04/2022	10/31/2022
Oct 1 - 31, 2022	11/01/22	11/02/2022	11/02/2022	11/30/2022
Nov 1 - 30, 2022	11/30/22	12/01/2022	12/01/2022	12/23/2022
Dec 1 - 31, 2022	12/23/22	01/09/2023	01/09/2023	01/31/2023
Jan 1 - 31, 2023	02/01/23	02/02/2023	02/02/2023	02/28/2023
Feb 1 - 28, 2023	03/01/23	03/02/2023	03/02/2023	03/31/2023
Mar 1 - 31, 2023	04/03/23	04/04/2023	04/04/2023	04/28/2023
Apr 1 - 30, 2023	05/01/23	05/02/2023	05/02/2023	05/31/2023
May 1 - 31, 2023	06/01/23	06/02/2023	06/02/2023	06/30/2023
Jun 1 - 30, 2023	07/03/23	07/05/2023	07/05/2023	07/31/2023

**ADULT ED. &
SUBSTITUTE
EMPLOYEE
TIMESHEET
(green & white
timesheets)**

**CONTRACTED
EMPLOYEE
EXTRA HOURS
TIMESHEET
(training lists,
ESA,
class size
overage,
yellow and blue
timesheets)**

Supplemental Payroll	Timesheet Completed By	Timesheet Approved By	Due To Payroll	Pay Date
July 1-21	07/21/22	07/22/2022	07/22/2022	08/15/22
July 22-Aug 22	08/22/22	08/23/2022	08/23/2022	09/15/22
Aug 23- Sept 21	09/21/22	09/22/2022	09/22/2022	10/14/22
Sept 22 - Oct 21	10/21/22	10/24/2022	10/24/2022	11/15/22
Oct 22 - Nov 16	11/16/2022	11/17/2022	11/17/2022	12/15/22
Nov 17 - Dec 5	12/5/22	12/06/2022	12/06/2022	1/13/23
Dec 6 - Jan 23	01/23/23	01/24/2023	01/24/2023	02/15/23
Jan 24 - Feb 21	02/21/23	02/22/2023	02/22/2023	03/15/23
Feb 22 - Mar 21	03/21/23	03/22/2023	03/22/2023	04/14/23
Mar 22 - April 21	04/21/23	04/24/2023	04/24/2023	05/15/23
Apr 22-May 22	05/22/23	05/23/2023	05/23/2023	06/15/23
May 23 - Jun 21	06/21/23	06/22/2023	06/22/2023	07/14/23