

MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
THE VALLEJO CITY UNIFIED SCHOOL DISTRICT (VCUSD)
AND THE
THE VALLEJO EDUCATION ASSOCIATION (VEA)
2023 EXPANDED LEARNING AND SUMMER SCHOOL PROGRAM

March 21, 2023

The Vallejo City Unified School District ("District") and the Vallejo Education Association ("VEA"), jointly known as the Parties ("Parties") enter into this Memorandum of Understanding ("MOU") regarding the Expanded Learning and Summer School Program for the 22-23 school year.

The Parties agree to follow the summer school language in the current CBA except for the following temporary provisions:


1. Unit members shall be paid their per diem rate per hour for all teaching, in-service/ professional development/collaboration, meeting, and preparation time related to general education and special education summer school and extended school year. In addition to student attendance days, K-8 and Middle School teachers shall be paid for one day of preparation time up to five and one-half (5.5) hours, that may be completed at their discretion, with verification by the site supervisor. This time may be used for designing curriculum, gathering materials, etc. High school teachers shall be paid for one day of preparation time prior to summer school and one grading day at the end of the session. Any additional collaboration, PD, or meetings scheduled for the site to plan for summer programs shall be paid at the per diem rate.
2. The teacher workday for TK-8 and Hogan Middle School shall be determined by program need and will be a minimum of four (4) hours and include fifteen (15) minutes before and fifteen (15) minutes after the student day. In addition, unit members shall be paid for 1 hour of planning time, for a total of 5.5 hours. If a teacher works fewer than 4 hours, prep time will be prorated accordingly. (ex. 30 minutes of prep for a 2 hour workday). Planning shall be completed at the teacher's discretion. Unit members may voluntarily agree to work more than five and one-half (5.5) hours if their site program needs require the additional time, and prior approval has been obtained. A thirty (30) minute duty free (non-paid) break/lunch will be scheduled into the workday for any staff working beyond five and one-half (5.5) hours.
3. The teacher workday for the High Schools shall be six and one-half (6.5) hours including fifteen (15) minutes before students, fifteen (15) minutes after students, and fifteen (15) minutes of preparation for each hour of academic instruction which shall be completed at their discretion. Additionally unit members shall receive an unpaid thirty (30) minute duty-free lunch. Unit members may voluntarily agree to work more than six and one-half (6.5) hours if their site program needs require the additional time for enrichment and prior approval has been obtained.

The High school schedule shall be:

Teacher duty day begins	8:15 - 8:30
Class 1	8:30 - 10:54
Break/Lunch	10:54 - 11:24
Class 2	11:24 - 1:48
Office hours	1:48 - 2:03
Prep time (*staff meeting may occur per Article 3.8.3)	2:03 - 3:15

4. Expanded Learning/Summer School programs shall be June 12-29 Monday through Thursday for TK-8 and Hogan Middle School; June 12-June 30 Monday through Friday for Vallejo Charter School, and June 14-July 24 Monday through Friday for High School. For the High School June 14 and July 24 are non-student days.
5. Unit members shall be provided with adequate supplies and materials to teach their respective summer school program. Additionally, unit members shall receive a (\$50) stipend for supplemental classroom materials for each summer session. Unit members who teach high school recovery virtually or using OdysseyWare are not eligible for the additional materials stipend.
6. At the elementary and TK-8th grade campuses, priority for summer assignments will be given to teachers who taught at that campus during the 2022-2023 school year. Where campuses are combined, priority will be given to teachers from both campuses. If additional teachers are needed, they will be assigned from the pool of applicants from other school sites based upon seniority, curricular/program needs, and identified specialties aligned to the particular site program.
7. Group size at K-6 shall be maintained at a number conducive to implementing academic intervention and enrichment. Group size shall be defined by Expanded Learning Program standards and shall not exceed 20 in grades 1-8. K shall not exceed 10. Every effort will be made to maintain small group sizes to ensure quality learning opportunities.
8. The parties agree to extend this MOU into future summer programs as long as funds are available. The parties agree to revisit the MOU by the end of each March in order to make any necessary modifications. This may include, but is not limited to: Dates, programmatic changes, unanticipated changes and number of work days.

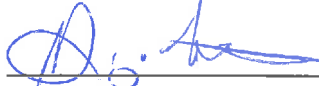
For the Association:



Marnee' McKenzie,
VEA Bargaining Chair

Date 4/12/2023

For the District:



Dr. Gigi Patrick,
VCUSD Asst. Supe. HR

Date 4/12/2023